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Director and Health Officer

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BOARD OF SUPERVISORS

Gloria Molina  
First District  
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October 06, 2009

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

## ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

17 OCTOBER 6, 2009

  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Supervisors:

**APPROVAL TO ACCEPT A NOTICE OF AWARD FROM THE CENTERS FOR DISEASE  
CONTROL AND PREVENTION FOR THE EPIDEMIOLOGY AND LABORATORY CAPACITY FOR  
INFECTIOUS DISEASES PROJECT  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

Approval to accept grant funds from the Centers for Disease Control and Prevention to support the Department of Public Health's Epidemiology and Laboratory Capacity for Infectious Diseases Project.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve and instruct the Director of the Department of Public Health (DPH), or his designee, to accept and execute Notice of Award (NA) Grant Number 5U50CI923797-05 REVISED (Exhibit I) from the Centers for Disease Control and Prevention (CDC) to continue support of the Epidemiology and Laboratory Capacity for Infectious Diseases Project (ELCIDP) of the Acute Communicable Disease Control (ACDC) Program operated by DPH, increasing funding by \$427,640 from \$315,063 to \$742,703 for Calendar Year (CY) 2009.
2. Delegate authority to the Director of DPH, or his designee, to accept and execute future grant awards and/or amendments that are consistent with the requirements of NA Grant Number 5U50CI923797-05 REVISED that provide for the extension of NA Agreement term and acceptance of funding for CYs 2010 and 2011, and that permit the rollover of unspent funds or that increase or decrease funding up to 30 percent of the CY 2009 award, subject to review and approval by County Counsel and the Chief Executive Office (CEO), and notification to your Board.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The funds provided under the NA Grant Number 5U50CI923797-05 REVISED exceeds the previously approved Board action of November 29, 2005, which provided delegated authority to the Director, or his designee, to increase or decrease funding up to 30 percent of the total amount of the NA Agreement for each CY. Therefore, DPH is returning to your Board for approval.

Approval of the recommended actions will provide DPH with additional CDC grant funds to support ELCIDP for the testing and surveillance of emerging diseases in Los Angeles County. The data collected will contribute to the national study conducted by CDC and provide information to assist DPH in the prevention of diseases.

Further, the CDC funds will continue to support six existing ELCIDP full-time staff, including: 1) one Epidemiologist who oversees the project development and support, data collection and evaluation, and processing of illness reports and epidemiologic case histories; 2) one Senior Information System Analyst who provides technical coordination and implementation of software application pertaining to the project; 3) one Laboratory Assistant who assists in performing query for surveillance cultures and maintaining documentation of the project; 4) one Senior Network System Administrator who provides support and maintenance to eight servers that store electronic data of the project; 5) one Public Health Microbiologist II who coordinates the testing of human specimens for diagnosis; and 6) one Public Health Microbiologist I who assists in overseeing the isolation of foodborne pathogens and food specimens.

**Implementation of Strategic Plan Goals**

These recommended Board actions support Goal 4, Health and Mental Health, of the County's Strategic Plan.

**FISCAL IMPACT/FINANCING**

The total estimated cost of ELCIDP for CY 2009 is \$1,236,787 of which \$742,703 is offset by CDC grant funding, (reflecting a previous grant award of \$315,063 under NA Grant Number 5U50CI923797-05 and \$427,640 under the current grant award, NA Grant Number 5U50CI923797-05 REVISED) and \$494,084 is County in-kind contribution.

The grant supports four ELCIDP projects by providing \$7,500 for the National Antimicrobial Resistance Monitoring System; \$322,315 for Food Safety through Surveillance of Foodborne Illness; \$277,888 for National Electronic Disease Surveillance System; and \$135,000 for West Nile Virus Surveillance and Prevention.

The County in-kind contribution provides programmatic and administrative support to the project.

Funding for this project is included in DPH's Adopted Budget, Fiscal Year (FY) 2009-10 and will be requested in future FYs, as necessary.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

ELCIDP is an ongoing project funded by the CDC and administered by ACDC to study trends of diseases, and to monitor and follow-up on emerging diseases in the county.

County Counsel has approved Exhibit I as to form.

Attachment A is the Grant Management Statement for grants exceeding \$100,000.

**CONTRACTING PROCESS**

On September 7, 2004, your Board accepted NCA Grant Number U50/CCU923797-01 in the amount of \$1,040,674 to support ELCIDP effective July 1, 2004 through June 30, 2005.

On November 29, 2005, your Board approved an amendment to the NCA to extend the budget period for six months period through December 31, 2005 with additional funding in the amount of \$544,882 and delegated authority to the Director of the Department of Health Services (DHS) to accept subsequent NCAs for CYs 2006, 2007, 2008, and 2009.

On April 4, 2006, DHS exercised delegated authority granted by your Board on November 29, 2005 and accepted funding from CDC to continue support of the ELCIDP for CY 2006 in the amount of \$956,301.

Subsequently, DPH exercised the delegated authority granted by your Board on November 29, 2005 to DHS (now DPH) and accepted CDC grant funds to support ELCIDP for CY 2007 in the amount of \$392,062; CY 2008 in the amount of \$661,912; and CY 2009 in the amount of \$315,063, on September 28, 2007, February 12, 2008 and February 4, 2009, respectively.

On June 10, 2009, DPH received NA Grant Award Number 5U50CI923797-05 REVISED to increase the CDC grant funds for CY 2009 by \$427,640, from \$315,063 to \$742,703. Under this award, CDC extended the period of performance through December 31, 2011.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will provide additional grant funds for CY 2009 and ensure that ELCIDP continues.

Respectfully submitted,



JONATHAN E. FIELDING, M.D., M.P.H.  
Director and Health Officer

JEF:ev

Enclosures

c: Chief Executive Officer  
Acting County Counsel  
Executive Officer, Board of Supervisors



Notice of Award  
**SPECIALIZED CTR COOPERATIVE AGREEMENT**  
Department of Health and Human Services  
Centers for Disease Control and Prevention  
NATIONAL CENTER FOR INFECTIOUS DISEASES (NCID)

**Issue Date:** 06/10/2009



**Grant Number:** 5U50CI923797-05 REVISED

Exhibit I

**Principal Investigator(s):**  
LAURENE MASCOLA

**Project Title:** EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASES  
313 NORTH FIGUEROA STREET, ROOM 227C  
LOS ANGELES, CA 90012

**Budget Period:** 01/01/2009 – 12/31/2011  
**Project Period:** 07/01/2004 – 12/31/2011

Dear Business Official:

The Centers for Disease Control and Prevention hereby revises this award to reflect an increase in the amount of \$427,640 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to LOS ANGELES DEPARTMENT OF PUBLIC HEALTH in support of the above referenced project. This award is pursuant to the authority of 42 USC 241 42 CFR 52 and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact the individual(s) referenced in Section IV.

Sincerely yours,

Mattie B Jackson  
Grants Management Officer  
Centers for Disease Control and Prevention

Additional information follows

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**SECTION I – AWARD DATA – 5U50CI923797-05 REVISED**

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**Award Calculation (U.S. Dollars)**

Salaries and Wages	\$397,890
Fringe Benefits	\$189,377
Personnel Costs (Subtotal)	\$587,267
Supplies	\$40,806
Travel Costs	\$6,216
Other Costs	\$8,879
Consortium/Contractual Cost	\$6,348

Federal Direct Costs	\$649,516
Federal F&A Costs	\$93,187
Approved Budget	\$742,703
Federal Share	\$742,703
<b>TOTAL FEDERAL AWARD AMOUNT</b>	<b>\$742,703</b>

<b>AMOUNT OF THIS ACTION (FEDERAL SHARE)</b>	<b>\$427,640</b>
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**Fiscal Information:**

CFDA Number:	93.283
EIN:	1956000927A1
Document Number:	0CCU923797

IC	CAN	2009
HK	9210156	\$277,888
CK	9210976	\$7,500
CK	9211180	\$322,315
CK	9211388	\$135,000

SUMMARY TOTALS FOR ALL YEARS		
YR	THIS AWARD	CUMULATIVE TOTALS
5	\$742,703	\$742,703

**CDC Administrative Data:****PCC: N / OC: 4151**

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**SECTION II – PAYMENT/HOTLINE INFORMATION – 5U50CI923797-05 REVISED**

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For payment information see Payment Information section in Additional Terms and Conditions.

**INSPECTOR GENERAL:** The HHS Office Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1-800-447-8477]) for receiving information concerning fraud, waste or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to [hhtips@oig.hhs.gov](mailto:hhtips@oig.hhs.gov) or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous. This note replaces the Inspector General contact information cited in previous notice of award.

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**SECTION III – TERMS AND CONDITIONS – 5U50CI923797-05 REVISED**

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This award is based on the application submitted to, and as approved by, CDC on the above-titled project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. The grant program legislation and program regulation cited in this Notice of Award.
- b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.

- c. 45 CFR Part 74 or 45 CFR Part 92 as applicable.
- d. The HS Grants Policy Statement, including addenda in effect as of the beginning date of the budget period.
- e. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

This award is funded by the following list of institutes. Any papers published under the auspices of this award must cite the funding support of all institutes.

Office Of National Center For Public Health Informatics (NCPHI)  
National Center For Zoonotic, Vector-borne, And Enteric Diseases (CK)

**Treatment of Program Income:**  
Additional Costs

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**SECTION IV – CI Special Terms and Conditions – 5U50CI923797-05 REVISED**

This revised Notice of Award provides remaining Fiscal Year 2009 funding in the amount of \$427,640 to support activities as outlined in recipients original application dated September 19, 2008.

This Budget and Project Period end dates have been extended from December 29, 2009 to December 29, 2011.

All other terms and conditions issued with the original award remain in effect throughout the budget period unless otherwise changed, in writing, by the Grants Management Officer.

CDC CONTACT NAMES:  
Business and Grants Policy Contact  
Yolanda Ingram-Sledge, Grants Management Specialist  
PGO/GMB, CDC  
2920 Brandywine Road, Room 3000  
Atlanta, Georgia 30341-4146  
Telephone: (770) 488-2787  
Internet Address: yis0@cdc.gov

Programmatic Contact  
Deborah Deppe  
Centers for Disease Control and Prevention (CDC)  
National Center for Infectious Diseases (NCID)  
1600 Clifton Road, NE, Mailstop C-12  
Atlanta, Georgia 30333  
Telephone: (404) 639-4668  
E-mail Address: dad1@cdc.gov

Programmatic Contact  
Sandra Browning  
Centers for Disease Control and Prevention (CDC)  
National Center for Infectious Diseases (NCID)  
1600 Clifton Road, NE, Mailstop C-12  
Atlanta, Georgia 30333  
Telephone: (404) 639-3635  
E-mail Address: swb0@cdc.gov

**STAFF CONTACTS**

**Grants Management Specialist:** Yolanda Ingram-sledge  
Centers for Disease Control and Prevention  
Procurement and Grants Office  
Koger Center, Colgate Building  
2920 Brandywine Road, Mail Stop K 14

Atlanta, GA 30341

Email: [ysledge@cdc.gov](mailto:ysledge@cdc.gov) Phone: 770-488-2787 Fax: 770-488-2777

**Grants Management Officer:** Mattie B Jackson

Centers for Disease Control and Prevention

Procurement and Grants Office

Koger Center, Colgate Building

2920 Brandywine Road, Mail Stop K 14

Atlanta, GA 30341

Email: [mij3@cdc.gov](mailto:mij3@cdc.gov) Phone: 770-488-2696 Fax: 770-488-2670

**SPREADSHEET SUMMARY**

**GRANT NUMBER:** 5U50CI923797-05 REVISED

**INSTITUTION:** LOS ANGELES COUNTY HEALTH SERVICES DEPT

<i>Budget</i>	<i>Year 5</i>
Salaries and Wages	\$397,890
Fringe Benefits	\$189,377
Personnel Costs (Subtotal)	\$587,267
Supplies	\$40,806
Travel Costs	\$6,216
Other Costs	\$8,879
Consortium/Contractual Cost	\$6,348
TOTAL FEDERAL DC	\$649,516
TOTAL FEDERAL F&A	\$93,187
TOTAL COST	\$742,703



## Edit Check Report

Impact II

**Grant Number** 5 U50 CI 923797 - 05  
**Appl ID** 7555396  
**Grant Status** 05  
**Grant Status Description** Awarded. Non-fellowships only  
**PI Profile Name** MASCOLA , LAURENE

Status	Edit Check Result Message	Correction Text
Warning	Checking for completion of checklist in PGM	A person with PO privileges has not completed the PGM checklist.
Warning	PO Signoff	A person with PO privileges has not signed off on the AWARD page.

## Attachment A

Los Angeles County Chief Executive Office  
Grant Management Statement for Grants Exceeding \$100,000

Department: Public Health

Grant Project Title and Description Epidemiology and Laboratory Capacity for Infectious Disease Project

Funding Agency	Program (Fed. Grant #State Bill or Code #)	Grant Acceptance Deadline
Centers for Disease Control and Prevention	5U50CI923797-05 REVISED	Date of Board Approval

Total Amount of Grant Funding: \$427,640

County Match Requirements: \$0

Grant Period: 01/01/2009-12/31/2009

Begin Date: 01/01/09 End Date: 12/31/09

Number of Personnel Hired Under this Grant: Full Time 6 Part Time 0

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant funded program? Yes ☒ No ☐

Will all personnel hired for this program be placed on temporary "N" items? Yes ☒ No ☐

Is the County obligated to continue this program after the grant expires Yes ☐ No ☒

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services Yes ☐ No ☒

b). Identify other revenue sources Yes ☐ No ☒

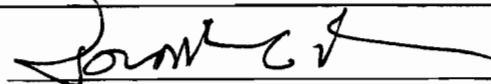
(Describe)

c). Eliminate or reduce, as appropriate, positions/program costs funded by this grant Yes ☒ No ☐

Impact of additional personnel on existing space: None.

Other requirements not mentioned above: None

Department Head Signature



Date

4.24.09